

**TRANSPORT & AWARDS SUB COMMITTEE  
18 MAY 1998**

Present: Councillors Barnard, Beadsley, Mrs Doyle, Good, Mrs Hayes,  
Thompson, Ward and Wheaton

Apologies: Councillor Fawcett

1. **Election of Chairman**

**RESOLVED** that Councillor Barnard be elected Chairman of the Transport & Awards Sub Committee for the remainder of the municipal year.

**COUNCILLOR BARNARD IN THE CHAIR**

2. **Appointment of Vice Chairman**

**RESOLVED** that Councillor Ward be appointed Vice Chairman of the Sub Committee for the remainder of the municipal year.

3. **Arrangements for the Determination of Home to School Transport and Student Awards Appeals**

The Sub Committee received a report from the Director of Corporate Services to confirm arrangements agreed by the Education Transition Committee at its meeting in January 1998. Under the report's proposals the Sub Committee would divide into two specialist panels to deal with transport and with student awards appeals. Since the meeting of the Education Transition Committee the Council had adopted Standing Order No. 38 giving a system of substitute members. It was agreed that substitutes for members of the two panels would be drawn from the membership of the Education Transport and Appeals Sub Committee only. The Chairman of the Sub Committee would sit on both panels. Instances where an awards application decision was being referred for appeal would be dealt with on an individual basis to ensure no crossover between the membership of the first panel and the appeals panel.

**RESOLVED** that with effect from 1 June 1998:

- (i) that a Home to School Transport Appeals Panel be responsible for exercising the Sub Committee's powers in determining appeals for home to school transport be appointed comprising five Councillors;
- (ii) that a Student Awards Panel responsible for exercising the Sub Committee's powers to determine appeals for discretionary awards comprising five Councillors be appointed;
- (iii) that the Student Awards Panel be responsible for determining applications for student awards not delegated to the Director of Education and that right of appeal to the Transport Appeals Panel be granted in these cases; and

- (iv) that substitute members for Panel members be drawn from the Transport and Awards Sub Committee only.

**4. Exclusion of Public and Press**

**RESOLVED** that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of the following Item of business which involves the likely disclosure of exempt information under the following categories of Schedule 12A of that Act:

- (5) Information relating to applicants for financial assistance (Item 2)

**5. Appeals for Home to School Transport (Item 2)**

The Sub Committee received a report from the Director of Corporate Services detailing proposed arrangements for the future handling of the appeals for home to school transport. The report indicated the contract arrangements with Babbie Public Services for determining applications for home to school transport and commenting on appeals against decisions to refuse assistance. The report also gave guidelines on the cost to the Council of allowing appeals contrary to the Council's policy. The Sub Committee discussed the need for individual Councillors to withdraw from the meeting if they knew the appellant. The general advice was that ward Councillors could participate in determining their constituents' however if the person was more closely known then members should declare their interest and withdraw in the normal way.

The Sub Committee determined the three transport appeals listed on the agenda.

**RESOLVED**

- (i) that the arrangements for determining appeals for home to school transport as discussed at the meeting and set out in the report be agreed with immediate effect; and
- (ii) that the transport appeals be determined as follows:-

<b>Appeal No.</b>	<b>Name</b>	<b>Decision</b>
T001/98	Stuart Munday	Reject
T002/98	Alicia Waite	Reject
T003/98	James Marshall	Reject

The meeting commenced at 8.30 a.m.  
and concluded at 9.35 a.m.

**CHAIRMAN**